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Infolegal director Matthew Moore was the authorised trainer for the Law Society in the Lexcel scheme from 1999 to 2007, during which time he also wrote the Lexcel Office Procedures Manual and the various editions of the Lexcel Assessment Guide. Infolegal is therefore uniquely placed to be able to assist your firm with its compliance.

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Lexcel | Legal Aid Handbook

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Universal Office Procedures Manual - Gumroad

At the heart of the Infolegal Compliance Hub is the Solicitors Office Procedures Manual. Available in three formats to meet the needs of firms, sole practitioners and sole principals, the Office Procedures Manual is published in association with Professional Compliance Publishing and it is available to all Infolegal subscribers to download, adapt and amend as the firm requires.

Office manual-overview - Lexis@PSL, practical guidance for ...

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Description of the book "Lexcel Office Procedures Manual": The Lexcel quality standard has been revised and will come into force in 2008. Lexcel is ideal for firms seeking to achieve demonstrable excellence in practice management.

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Office Procedures Manual - Hathaways

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Lexcel Accreditation | Infolegal

Our template law firm office manual is perfect for ensuring that you meet your Solicitors Regulation Authority (SRA) obligations to put effective risk and compliance systems in place in your firm. It can be especially useful if you are just setting up a new legal practice or need to start afresh with an up to date set of policies and procedures.

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Lexcel is also accepted as a quality standard by the Legal Aid Agency, instead of obtaining the SQM. How do I apply for accreditation? Achieving Lexcel requires the completion of an application form and assessment. Lexcel England and Wales v6.1 is for practices and organisations operating in England and Wales.

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- This document provides specific guidance for requirements in the

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BOOK REVIEW: The Solicitors Office Procedures Manual (second edition) By David Pickup 11 July 2016. 1 Comment. ... office manuals are essential for firms that want to obtain Lexcel, SQM and the ...

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